



WOODHALL
MANOR

BUSINESS RETREAT

THE MANOR HOUSE

The 450 year old Elizabethan Manor House is a fully restored former private residence steeped in local history. Use the Manor House for meetings, break-out areas or for private dining and relax in the Manor Bar which has all the sophistication of a private London club. The Manor is an exclusive-use venue so feel free to have your rooms arranged exactly how you wish.



THE MANOR HOUSE, GARDENS AND OUTDOOR TERRACES

The Manor has extensive front, rear and side gardens with outdoor terraces plus the beautiful Walled Garden between the Manor House and the Venue Suite. Ideal for use as break-out areas on a warm day the 7 acres of grounds also offer great flexibility for outdoor activities.

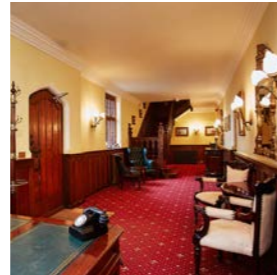


THE MANOR BAR

Ideal for informal meetings, break-out sessions and relaxing in the evening, the Manor Bar has the feel of a private London club. With a capacity of 30 and views over the Manor gardens this lounge bar is one of the Manor's most popular rooms.

THE BEDROOMS

Woodhall Manor has 12 luxuriously appointed bedrooms for overnight guests plus a 2 Bedroom Cottage with its own modern kitchen and spacious lounge is available. Please ask for more details.



THE RECEPTION HALL

The Reception Hall with its fine oak staircase makes a beautiful area to receive your guests before an event.



THE TAPESTRY ROOM

The comfortably furnished Tapestry Room makes an ideal break-out room for up to 8 delegates.



THE BISHOP'S ROOM

The Bishop's Room is ornately decorated with its wonderful period features and ceiling.



THE NELSON ROOM

The tasteful Nelson Room is ideal for meetings and private dining for up to 20 people.



*“The Prime Minister
has Chequers...
You can have
Woodhall Manor”*

THE FUNCTION ROOMS

Woodhall Manor is located in a beautiful setting allowing you and your team to attend to your business in a relaxed setting away from the day-to-day distractions of your normal office environment. Our rooms have an abundance of natural daylight and feature wireless internet connection. Rooms can be tailored to a variety of layouts, from boardroom to informal gatherings, or theatre-style arrangements with break-out spaces. Woodhall Manor can accommodate several different activities operating simultaneously.



LONG BAR VENUE

The flexible suite, ideal for conferences of up to 200 people or a large evening party, features a large stage area, impressive bar and access to the Ballroom, Ceremony Room, Walled Garden and Terrace.



THE WALLED GARDEN & OUTDOOR TERRACE

The Function Suite has an outdoor terrace and Walled Garden ideal for use as break-out areas and relaxation on a warm day.

OUR FOOD

Woodhall Manor prides itself on its beautiful food prepared by the Manor's own award-winning chefs. Whether your requirement is for a light buffet or a full 3 course banquet to impress, you will not be disappointed.



THE BALLROOM

The Ballroom can be arranged as a medium-sized lecture hall for 200 or as a dining room for 130 people. The large glazed doors to the left open onto an additional paved terrace and garden.



CEREMONY ROOM

This large bright room offers a great deal of flexibility for boardroom meetings, dining or theatre style events.





DELEGATE PACKAGES & ROOM CAPACITIES

We offer a variety of delegate packages providing excellent value for money, to suit your requirements and your budget.

INCLUDED IN YOUR PACKAGE

- Meeting facilities and services
- Free car parking
- Main reception room
- Break-out (syndicate) rooms
- Tea, coffee and biscuits at agreed times
- Mints and mineral water on the table
- Flip chart/dry-wipe board/pens/delegate pencils/paper
- Portable projector and screen
- Free WiFi internet access
- Lectern with light (on request)
- Microphone, speakers and amplifier (contact us to discuss)
- CD player (MP3 and iPod compatible)
- DVD player with remote control
- Flat-screen TV
- Access to PC/fax/photocopier/other business support facilities
- House flowers
- Additional audio-visual supplies (on request at extra charge)
- Use of helicopter landing site within grounds if required
- Buffet luncheon
- Mineral water and juices included with lunch

EXTRAS

(These items need to be pre-ordered and are at an additional cost)

- Bacon Rolls on arrival
- Smoked salmon and cream cheese bagels
- Finger buffet
- Health bars
- Freshly squeezed orange juice
- Fruit bowl
- Exotic fruit platter
- Afternoon tea, with scones, cream and jam

A REFRESHING END TO THE DAY

- A non-alcoholic drink fruit cup
- Jug of Pimms
- Travel pack for the journey home
(Homemade biscuits, apples and crisps)

Please call to enquire about our very competitive Day Delegate and Overnight Delegate rates on 01394 411 288

Room	Theatre	Banqueting	Cabaret	Classroom	Boardroom	Reception	Private Dining
Ballroom	200	130	80	100	40	150	130
Ceremony Room	100	50	35	40	20	50	50
Long Bar Venue	200	80	50	–	–	150-200	80
Bishop's Room	50	28	–	20	28	50	28
Tapestry Room	Break-out area for up to 8 delegates						
Nelson Room	30	20	–	10	20	20	20
Manor Bar	Break-out area for up to 14 delegates					30	12
Reception Area	Break-out area for up to 6 delegates						

These are the maximum capacities of our venue rooms - maximum numbers may be affected by your layout and equipment requirements.

Woodhall Manor, Woodhall Drive, Sutton, Woodbridge, Suffolk, IP12 3EG Tel: 01394 411 288 Email: info@woodhallmanor.com

www.woodhallmanor.com